

CDP Initial Applicant Submission Checklist

1. ____ Application
2. ____ Resume
3. ____ Letter of Intent
4. ____ Two letters of Reference: One required from Nurse Manager, second one may be from Clinical Manager, Preceptor, or Coach
5. ____ Minimum of one written exemplar addressing 2 attributes. Remaining attributes may be addressed by alternative options
6. ____ Address all 8 attributes to RN3 or RN4 Level:
 - ____ Clinical Judgment
 - ____ Advocacy
 - ____ Caring Practices
 - ____ Collaboration
 - ____ Systems Thinking
 - ____ Response to Diversity
 - ____ Clinical Inquiry
 - ____ Facilitator of Learning
7. ____ Copy of certification
8. ____ Copy of Professional Organization
9. ____ Currently enrolled in BSN program

RN4 Required Elements (in addition to above) :

10. ____ BSN completed
11. ____ Unit Committee Leader or System Committee Participant
12. ____ Educated coworkers on Diversity Topic or Diversity Leader
13. ____ Consultant to colleagues outside of own unit
14. ____ Investigator, data analyzer, for research or active participant in all phases
of evidence – based project